



**CITY COUNCIL
REGULAR SESSION MINUTES
DECEMBER 20, 2017**

PRESENT:

Rita G. Jonse, Mayor

COUNCIL MEMBERS:

Gene Kruppa, Place 1
Maria Amezcua, Place 2
Anne R. Weir, Mayor Pro Tem, Place 3
Zindia Pierson, Place 4
Deja Hill, Place 5
Todd Shaner, Place 6

CITY STAFF:

Thomas Bolt, City Manager
Lluvia Tijerina, City Secretary
Scott Dunlop, Planning Coordinator
Lydia Collins, Director of Finance
Mike, Tuley, Public Works Director
Ryan Phipps, Chief of Police
Denver Collins, Captain
Sarah Friberg, Court Clerk
Tracey Vasquez, HR Coordinator
Paige Saenz, City Attorney

REGULAR SESSION – 7:00 P.M.

With a quorum of the Council Members present, the regular session of the Manor City Council was called to order by Mayor Rita G. Jonse at 7:00 p.m. on Wednesday, December 20, 2017, in the Council Chambers of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

PLEDGE OF ALLEGIANCE

At the request of Mayor Jonse, Tracey Vasquez, HR Coordinator led the Pledge of Allegiance.

PUBLIC COMMENTS

Coultas "Bill" Kemp, 7309 Burleson Manor Rd., Manor, Texas, spoke before City Council regarding the *Dolly's On Fire* painting. He stated several years ago Beverly donated the *Dolly's On Fire* painting to the City and she was now replacing it with a matted framed original.

Courtney Young, 7301 Oakview Cv., Austin, Texas, spoke before City Council regarding the Wilbarger Creek Conservation Alliance. She explained their mission on how they work with farmers, ranchers, landowners, land trusts, and various sources of public and private funding to prevent fragmentation of family farms and ranches. Ms. Young is requesting for someone to contact in the City regarding the City's conservation plan and interest in natural resources.

Anthony Nguyen, 19905 Tree Sap Way, Round Rock, Texas, spoke before City Council regarding his nomination for the Travis Central Appraisal District Board. Mr. Nguyen discussed the duties of the board and stated he would like to represent the City of Manor. He briefly discussed his educational background and work experience. He is requesting City Council's support and nomination to serve on the Texas Central Appraisal District Board.

No one else appeared to speak at this time.

CONSENT AGENDA

1. **Consideration, discussion, and possible action to approve the City Council Minutes of the December 6, 2017, Regular Meeting.**
2. **Consideration, discussion, and possible action on acceptance of the November 2017 Departmental Reports:**
 - **Development Services – Scott Dunlop**
 - **Police – Chief Ryan Phipps**
 - **Municipal Court – Sarah Friberg**
 - **Public Works – Mike Tuley**

Mayor Jonse inquired about the ordinance violations in the Police Report. Chief Phipps explained the different types of ordinance violations the Police Departments is reporting.

Council Member Kruppa inquired about the traffic accidents that were caused by DWI's. Chief Phipps discussed one incident that was caused by a DWI and stated at this time he did not have the total numbers that were related with the DWI's accidents. Council Member Kruppa stated the Police Department has done a great job regarding DWI's arrests.

Council Member Kruppa inquired about the status of the Court of Record. City Manager Bolt stated the City is accepting applications and is still in the process of reviewing ordinances and any other legal documents that would need to be in place or changed before moving forward. He stated the City is pursuing to become a Court of Record.

Council Member Weir commended the Public Works Department for the lights on the tower.

Mayor Jonse thanked the Public Works Department for the lights on the tower and the decorations at Jennie Lee Park.

3. Consideration, discussion, and possible action on the acceptance of the unaudited November 2017 Monthly Financial Report.

MOTION: Upon a motion made by Council Member Pierson and seconded by Council Member Weir, the Council voted seven (7) For and none (0) Against to approve and adopt all items on the consent agenda. The motion carried unanimously.

REGULAR AGENDA

4. Consideration, discussion, and possible action on the first reading of an ordinance rezoning Lot 2 Manor Storage Plat, locally known as 12421 US Hwy 290 E, 3 acres more or less from Interim Agricultural (A) district zoning to Medium Commercial (C-2) district zoning. Owner: Manor Plaza LLC. Applicant: Gil Engineering Associates, Inc.

The City staff's recommendation was that the City Council approve the first reading of an ordinance rezoning Lot 2 Manor Storage Plat, locally known as 12421 US Hwy 290 E, 3 acres more or less from Interim Agricultural (A) district zoning to Medium Commercial (C-2) district zoning.

Scott Dunlop, Planning Coordinator, was available to address any questions posed by the City Council.

City Manager Bolt explained the rezoning ordinance. He stated the rezoning had been approved by the P&Z Commission and the board was recommending approval by City Council.

Council Member Weir inquired about the type of business that was going in the location. City Manager Bolt stated the location would be for a fitness center.

MOTION: Upon a motion made by Council Member Weir and seconded by Council Member Kruppa, the Council voted seven (7) For and none (0) Against to approve the first reading of an ordinance rezoning Lot 2 Manor Storage Plat, locally known as 12421 US Hwy 290 E, 3 acres more or less from Interim Agricultural (A) district zoning to Medium Commercial (C-2) district zoning. The motion carried unanimously.

5. Consideration, discussion, and possible action on a waiver from Manor Code of Ordinances, Chapter 14, Article 14.02 Zoning Ordinance, Exhibit A Zoning Ordinance, Article III Site Development Plan Requirements and Special Provisions for Lots 8-10, Block 24 Town of Manor, locally known as 109 South Lexington Street. Owner: CKBK LLC. Applicant: Coultas Kemp - Rudy's Southern Cooking

The City staff's recommendation was that the City Council approve the waiver from Manor Code of Ordinances, Chapter 14, Article 14.02 Zoning Ordinance, Exhibit A Zoning Ordinance, Article III Site Development Plan Requirements and Special Provisions for Lots 8-10, Block 24 Town of Manor, until such time when a permanent structure is proposed for the property.

Scott Dunlop, Planning Coordinator, was available to address any questions posed by the City Council.

City Manager Bolt explained the waiver request for the food trailer. He stated the waiver motion should be limited to only the food trailer application and location and expire when a proposal for a permanent structure is made.

The discussion was held regarding the location of the food trailer.

Council Member Shaner inquired if the proposal for the permanent structure was never made the temporary permit use could become permanent. City Manager Bolt stated the City had the authorization to withdraw the approval for food trailers regarding the temporary uses. He specified if there was ever an issue regarding compliance with the ordinance the City could resume the permits that have been granted to the food trailers.

MOTION: Upon a motion made by Council Member Kruppa and seconded by Council Member Amezcua, the Council voted five (5) For and two (2) Against to approve the waiver from Manor Code of Ordinances, Chapter 14, Article 14.02 Zoning Ordinance, Exhibit A Zoning Ordinance, Article III Site Development Plan Requirements and Special Provisions for Lots 8-10, Block 24 Town of Manor, limited to only this food trailer application and location and expire when a proposal for a permanent structure is made. Council Member Weir and Hill voted against. The motion carried.

Mayor Jonse adjourned the regular session of the Manor City Council into Executive Session at 7:21 p.m. Wednesday, December 20, 2017, in accordance with the requirements of the Open Meetings Law.

EXECUTIVE SESSION

The City Council will now convene into executive session pursuant to Section 551.071, Texas Government Code, and Section 1.05, Texas Rules of Disciplinary Conduct, to consult with legal counsel regarding potential claims related to land development., at 7:21 p.m., on Wednesday, December 20, 2017, City Council Conference Room of the Manor City Hall, 105 E. Eggleston St., Manor, Texas.

The Executive Session was adjourned at 8:01 p.m. on Wednesday, December 20, 2017.

OPEN SESSION

The City Council will now reconvene into open session to take action as determined appropriate in the City Council's discretion regarding potential claims related to land development at 8:01 p.m. on Wednesday, December 20, 2017, in the Council Chambers of the Manor City Hall.

Mayor Jonse opened the floor for action to be taken on the items discussed in the Executive Session.

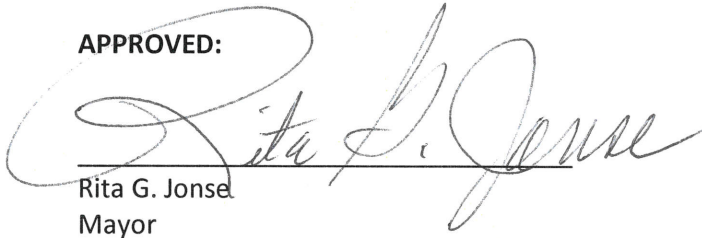
There was no action taken on the items discussed during Executive Session.

ADJOURNMENT

MOTION: Upon a motion made by Council Member Pierson and seconded by Council Member Weir, the Council voted seven (7) For and none (0) Against to adjourn the regular session of the Manor City Council at 8:02 p.m. on Wednesday, December 20, 2017. The motion carried.

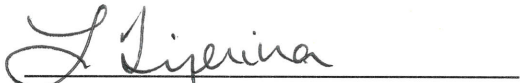
These minutes approved by the Manor City Council on the 3rd day of January 2018.

APPROVED:



Rita G. Jonse
Mayor

ATTEST:



Lluvia Tijerina
City Secretary

